

JOB DESCRIPTION



TITLES:

CHARTERING MANAGER

SHALL REPORT AT:

VICE-PRESIDENT

JOBS RESPONSABILITIES:

- Responsible for all aspects of vessel chartering activities.
- Prepare freight estimates as per the request coming from Traders and assist with budgeting and preparation of commercial tenders.
- Monitor market conditions and rates for the industry through all appropriate means.
- Coordinate with agency and operations on all aspects of joint projects and initiate any enhancements that will influence customers' satisfaction.
- Develop and implement chartering strategies to provide integrated services that meet company's requirements.
- Conduct background checks on brokers and/or owners to ensure conformity with company standards.
- Prepare regular and periodic reports/reviews.
- Assist in organizing operational matters or activities as and when required.
- Maintain channels of effective communication with Sales, Traders, Logistics, Terminal, Finance, etc. and branch offices.
- Establish & enforce the proper working procedure by making proper corrective and preventive actions through the analysis and investigation of problems, feedback and complaints
- Propose and review guidelines, standard operations procedure (SOP)
- Make sure shipments are planned according to the agreed schedule & time frame.
- Report commodity moves and market intelligence
- Network and engage with key external stakeholders to raise profile of the business
- Developing and contributing to key business strategy and ongoing business plan

REQUIREMENTS:

- Strong experience in dealing with vessel owners / brokers / agents especially in Handysize, Supramax and Ultramax vessels
- Possesses profound knowledge of chartering dry bulk cargo shipments, including demurrage and laytime calculations
- Adequate knowledge on products (Cement and cementitious materials)
- Knowledge of HSSE requirements, Marine claim, ship operations and port & customs procedures
- Interpersonal skills: patience, listening, and communicating; able to work well with others in a fast-paced working environment
- Strong negotiator and ability to outperform market levels
- Excellent English Knowledge and French an additional advantage